

WELCOME TO CAMP WOODLAND

A LONGHOUSE COUNCIL SCOUT CAMP



WEEKEND CAMPING UNIT INFORMATION PACKET

CAMP WOODLAND
KIBBIE LAKE ROAD
CONSTANTIA, NEW YORK

Longhouse Council, BSA
2803 Brewerton Road
Syracuse, New York 13211
315-463-0201

revised May 2017



Welcome to Camp Woodland

Whether tenting or using one of our cabins, you can improve your camping experience by reviewing this material prior to your arrival in Camp. This packet of information has been assembled to answer some of your questions and to help make your stay in Camp an enjoyable experience.

- ☛ All registrations for camping at Camp Woodland must be made in advance by submitting the completed Camp Woodland Unit Reservation Form with payment to the Longhouse Council office. Plan to bring a copy of your confirmation information and your Unit Roster with you.
- ☛ Attached is information for you to review before coming to Camp, including:
 - ☛ Check-In / Check-Out Procedures
 - ☛ Unit Roster (to be turned in when you arrive)
 - ☛ Camp Rules
 - ☛ Camp Woodland Firewood Policy (please read - do not bring your own wood)
 - ☛ Map of Camp Woodland
 - ☛ Emergency Telephone Numbers
 - ☛ Camp Woodland Unit Survey (to be completed at the end of your stay)
- ☛ When you arrive in Camp, your first stop is at the Trading Post to check in your Unit. If your entire Unit has not arrived, you will have to wait at the Trading Post until at least 2 adults and 2 youth have arrived. A list of late arrivals, along with expected arrival times, must be provided to the Campmaster on duty.
- ☛ Camp Woodland has volunteer Campmasters on duty each weekend. The Campmaster Corps is there to help you with your camping experience. If you find that you need assistance, please see the Campmaster on duty at the Trading Post.
- ☛ The Camp Woodland Trading Post is your first stop for information, soda, candy, Camp memorabilia, and some other basic necessities. Snow shoes are available for rent at the Trading Post during the winter months. Trading Post hours are generally from 5 pm to 8 pm on Friday and from 10 am to 4 pm on Saturdays. The Trading Post may be open at other times, check with the Campmaster on duty for the weekend. Information available at the Trading Post includes:
 - ☛ A listing of the local churches.
 - ☛ Directions to the Central Square Medical Center.
 - ☛ A listing of service projects in camp.
 - ☛ Topographical maps of the camp along with a map and compass course.
- ☛ The William Hillcourt Scout Museum and Carson Buck Memorial Library are located at Camp Woodland near the Trading Post. The hours are from 10 am to 2 pm on Saturdays. Visiting the museum at other times may be arranged at the Trading Post. The museum contains Scouting memorabilia showing the history of Scouting and the Council. Plan to make this part of your weekend agenda.

For additional information, please contact the Longhouse Council Service Center at 315-463-0201.

CAMP WOODLAND

CHECK-IN/CHECK-OUT PROCEDURES

CHECKING IN

Welcome to Camp Woodland. Upon arrival in Camp, please check in at the Trading Post.

- ✓ Each Unit must sign in and provide a Unit Roster listing all youth and adults in your group. Verify that you have the proper adult supervision: at least two adults and at least 1 female adult if a female youth is with your group.
- ✓ Each Unit is required to have a First Aid certified adult. The First Aider must be indicated on the Unit Roster.
- ✓ Pick up the smoke detector / carbon monoxide monitor for your cabin.
- ✓ Each cabin has been inspected prior to the Unit's arrival in Camp. Upon arrival at the cabin, check for anything broken or damaged and notify the Campmaster on duty.

CHECKING OUT

Prior to the Unit's departure from Camp, please do the following:

- ✓ Clean off all counters and shelves in the cabin.
- ✓ Sweep the floors and pick up all garbage.
- ✓ Garbage is to be taken home with you. We are a pack in – pack out property.
- ✓ Make sure the fire is out and the wood stove is secure.
- ✓ Firewood should be re-stocked and stacked neatly where it was found.
- ✓ Any bunks or tables that have been moved are to be put back in their original location.
- ✓ Please check your area carefully to make sure you have all of your belongings. Do not leave anything behind.
- ✓ If any damage to the cabin occurred over the weekend, please notify the Campmaster. Repair of any unreported or deliberate damage will be charged to the Unit.
- ✓ Sign out of Camp at the Trading Post. When signing out, return the smoke detector / carbon monoxide monitor and turn in your Unit Survey form.



Camp Woodland Rules

Adult Supervision/Curfew: The standard BSA policy of "two deep leadership" will always be in effect. Under no circumstances will scouts be left unsupervised. The hours between 10:00 pm and 7:00 am should be quiet hours to respect the rights of others in camp. Youth campers should not be outside the immediate vicinity of their campsite during these hours unless under adult supervision.

- ◆ **Reservations:** All reservations for use of cabins, tenting or use of other Camp facilities are made by visiting longhouse.tentaroo.com and making your reservation online.
- ◆ **Day Use of Camp Woodland:** Scout Units and other groups can make reservations through the Council office for a day event at Camp Woodland. Individuals are welcome to visit Camp for the day for hiking if the Camp has not been reserved for an event. All individuals must check in and register at the Trading Post. Visitors are to check out prior to leaving Camp.
- ◆ **Cabins, Tents and Male/Female Sleeping Accommodations:** In accordance with BSA guidelines, male and female leaders require separate sleeping facilities unless they are married and appropriate facilities are available. Male and female youth must not share the same sleeping facilities. When tents are used, no youth will stay in the tent of an adult other than his or her parent or guardian. All Units are expected to camp in accordance with BSA policies as set out in the Guide to Safe Scouting.
- ◆ **Check-in & Check-out Procedures:** All Units are required to check in at the Trading Post upon arrival. All Units are required to check out at the Trading Post prior to leaving Camp. See the Camp Woodland Check In / Check Out Procedure form for more details on the check in / check out process.
- ◆ **Carry In – Carry Out Policy:** This is a carry in - carry out Camp. All campers are expected to remove all garbage and take it with them. Make sure all personal belongings are removed. At no time is trash to be buried or burned.
- ◆ **Latrines:** An outhouse is provided in the vicinity of each cabin. Each Unit is responsible for maintaining cleanliness of the outhouse near their cabin or tent site. Damage to an outhouse often occurs due to animals. Any damage should be reported to the Campmaster or the Ranger Staff.
- ◆ **Fires and Firewood:** Each cabin is provided with wood for the wood stoves. For additional wood, if needed, see the Campmaster or Ranger Staff on duty. Each Unit is responsible for restocking the wood in the cabin prior to leaving. Ground fires are only allowed in designated fire rings or fire barrels, except during periods of fire bans as established by Oswego County. Campers can use any downed trees or brush as firewood for campfires. Cutting live trees for campfires is not allowed. Cutting of firewood by any camper is to be done by ax or hand saw in an appropriate ax yard. Chainsaws are not allowed to be used by any camper. See the Camp Woodland Firewood Policy for more information.
- ◆ **Vehicles in Camp:** Weather and road conditions permitting, Units may drive to the cabins. All vehicles must be parked in designated areas at the cabins or in the parking lot. No parking is allowed on any Camp road or trail. WARNING, if anyone gets stuck on a Camp road, that individual is responsible for getting the vehicle out. Riding in the open bed of any vehicle is strictly prohibited in accordance with New York State law.
- ◆ **Snow Shoe Rental:** Snow shoes are available for rent during the winter months. The snow shoes are located in the Trading Post. Cost to rent snow shoes is \$1 per pair. Groups with advance reservations for the snow shoes will be honored before renting to any walk-ins.
- ◆ **General Camp Activities:** All trails in Camp are available for use at any time. All campers are to stay out of any water areas and off the ponds. Sledding is allowed in designated areas only if



BSA guidelines concerning helmet use is followed. Knives, saws and axes may be used only in accordance with BSA guidelines.

- ◆ **Camp Kitchens:** The Owens Hall kitchen is closed from October through April and is available at other times only by advance reservation at the Council office. The Stickley Training Center kitchen is restricted to use by the Campmasters and the museum committee staff only.
- ◆ **Use of Camp Equipment:** Use of major camp equipment (such as the Camp truck, backhoe, shop equipment, etc.) is restricted to use by the Camp Ranger Corps. Requests for shovels, saws, or other minor equipment are to be made directly to the Campmaster or the Ranger Staff.
- ◆ **Archery Range, BB Gun Range and Waterfront:** Use of the Archery Range, BB Gun Range and Waterfront Area requires certified instructors and is only allowed by advance written permission from the Council office.
- ◆ **Smoking in Camp:** Camp Woodland is a smoke free camp. Smoking in Camp is not allowed within 20 feet of any Camp buildings. Smoking on Camp properties is allowed only in designated areas. Check with the Campmaster or the Ranger Staff for the location of the designated smoking areas.
- ◆ **Drugs/Alcohol Use in Camp:** Possession, consumption, or being under the influence of alcohol, illegal or non-prescription drugs is not allowed and will not be tolerated on Longhouse Council properties. Anyone found to be in possession, consuming or under the influence of alcohol, illegal or non-prescription drugs will be dismissed from Camp immediately. NOTE: this is a National BSA policy.
- ◆ **Camp Service Projects.** All Units that use Camp Woodland are encouraged to perform service projects in Camp. A listing of available projects will be posted in the Trading Post. Check with the Campmaster for additional ideas.
- ◆ **Firearms and other Weapons.** Only the BB Guns and Archery equipment used on the ranges are allowed in Camp. No other firearms or weapons are allowed.
- ◆ **Hunting and Fishing.** Hunting is not allowed in Camp at any time. Fishing is permitted at the designated areas of the waterfront on Kibbie Lake or the pond, weather permitting. No ice fishing is allowed at any time.
- ◆ **Motorized ATV's.** Motorized vehicles such as snowmobiles, 4-wheelers, dirt bikes, etc. are not permitted on Camp property at any time.
- ◆ **Fireworks.** Fireworks are prohibited in Camp and are against NY State law.
- ◆ **Pets.** Pets are not permitted in Camp except for animals brought in for educational displays, service animals or animals housed at the Camp Ranger Corps house.
- ◆ **Vandalism and Damages.** All vandalism and destruction of property will be reported to the Campmaster or the Ranger Staff. Units responsible for damage will be billed through the Council office for the replacement cost of the damage.



Wood Stove Operation Instruction

Camp Woodland

To Start Fire:

- Locate and open damper (damper is located on the stove pipe and turn handle to be inline or vertical with the pipe)
- Locate and open draft control (Camp has two types of stoves with different controls)
 - Type 1 has a plastic knob located bottom right of the front of the stove. It has settings of Low/Medium/High (set it to high)
 - Type 2 has a knob in the door that can turn clockwise and counter clockwise (turn counter clockwise to open)
- Open door(s) of the stove
- Place paper/kindling and some small wood pieces in the bottom of the stove
- Light the paper and close stove door once the paper/kindling is aflame
- After 5 to 10 minutes, slowly open door and carefully add larger pieces of wood and close door (If the fire went out repeat the above steps.

Once Fire is Ablaze and you are ready to Maintain Heat in the Cabin:

- Reduce the draft by turning (depending on the type of stove) the knob to Medium or Low, or by turning the knob clockwise
- Slightly close the damper by turning the damper handle toward a horizontal position (if the stove begins to smoke fill the room, slightly turn the damper handle back towards the inline or vertical position)

To Add Wood to Stove:

- Open damper (damper handle in vertical position)
- Open door(s) slowly
- Carefully add wood
- Close door(s)
- After 5 to 10 minutes slightly close the damper by turning the damper handle toward a horizontal position (if the stove begins to smoke fill the room, slightly turn the damper handle back towards the inline or vertical position)

Note: You do not have to touch the draft controls to add wood. The draft controls should only be adjusted to increase or decrease the burn rate of the wood in the stove. **AT NO TIME is the stove to be used as a fireplace (burning with the door open).**

If you have questions, please contact the Campmaster on duty or the camp Ranger.

CAMP WOODLAND FIREWOOD POLICY

PLEASE BE CONSERVATION MINDED WHEN BURNING FIREWOOD

All cabins are stocked with wood for the wood stoves. For additional wood, see the Campmaster or Ranger Staff on duty. Please restock your cabin at the end of your stay.

Ground fires are allowed only in established fire rings or raised fire barrels. You can use any of the downed wood around the cabin for camp fires. Do not cut live trees.

An appropriate ax yard must be established for cutting wood.

The DEC will impose a period of "no burn" at certain times of the year. The Campmaster will notify you if a restriction is in place.

Firewood Alert: New York State Department of Environmental Conservation regulations prohibit the transportation of untreated firewood more than 50 miles from its original source. Pests can be transported on the firewood that could be harmful to the Camp. Campers should not bring untreated firewood into Camp. Any firewood brought into Camp should be burned to an ash during the Unit's stay or taken away by the Unit when they leave. For more information on the NYS DEC regulations on firewood, consult the following website:
<http://www.dec.ny.gov/animals/28722.html>.



CAMP WOODLAND

EMERGENCY TELEPHONE NUMBERS

Scout Executive – Grey Rolland	Work (315) 463-0201
Campmaster Staff Advisor: Timothy Herne, Field Director	Work (315) 463-0201 ext 116 timothy.herne@scouting.org
Camp Woodland Ranger- Ranger Ron Mills	(C) 315-882-4484, Camp # 315-623-9316
Crouse Irving Memorial Hospital, Syracuse	(315) 470-7411
Central Square Urgent Care	(315) 668-5240 hours 9 am to 9 pm
Oswego County Health Dept.	(315) 349-3564 After Hours and Weekends (315) 341-0086
Oswego County Sheriff's Dept.	911 Non-Emergencies (315) 348-3411
Poison Control Center	911
North Shore Ambulance	911
Constantia Fire Dept.	911
State Police	Emergency 911 Non-Emergencies: North Syracuse (315) 457-2600 Hastings (315) 676-2001
NOTE: Please notify Ranger Staff of any emergency situations that arise before calling 911. If it is a life threatening emergency, call 911 and then immediately notify the Ranger Staff, the Campmaster and the Campmaster Staff Advisor of the situation.	



Things to do close to Camp Woodland.

What to do	How Far	How Long
Chittenango Falls	38.3	54 min
Salmon River Falls	25	30 min
Salmon River Hatchery	22.6	28 min
Erie Canal Museum	25.6	30 min
Syracuse University Games	26.8	32 min
Everson Museum of Art	26.4	29 min
Museum of Science and Technology		
Fort Ontario	34.6	50 min
Thunder Island Water Park	27.3	40 min
Destiny USA	24.2	28 min
• Billy Beez		
• 5 Wits		
• Wonder Works		
• Canyon Climb		
• Laser Tag		
• Glow Golf		
• Amazing Mirror Maze		
• Escape the Mystery Room		
• Pole Position indoor go kart raceway		
Escape the Estate		
• Shoppingtown Mall	28.7	32 min
• Seasonal location Frightmare Farms	15.9	22 min
State Fair	27.5	33 min
Rosamond Gifford Zoo	27.4	35 min
The Wild Animal Park	31.9	42 min
Bassmaster Open Oneida Lake 6/29/17-7/1/17		
Osceola X-Country Ski Center & 42 hole Disc Golf	30.1	39 min
Oneida Hatchery	0.4	2 min
Toggenburg Ski Resort	46.1	56 min
Labrador Mountain	52.3	58 min
Oswego Speedway	33.3	45 min
Winona Forest Tourathon 2/11/17	34.9	38 min
Winona Forest Dog Sled Races	34.9	38 min
Dickens Christmas in Skaneateles	45.5	54 min
Lights on the Lake	26.3	30 min
Abolitionist Museum	34.9	50 min
Harriet Tubman House	54.4	1hr 3min
Winona Forest Trails over 50miles of groomed trails, hike, ski, snow shoe, bike, horseback, four wheeler and snowmobile trails. Historic CCC camp from the 1930's New Deal. Many service opportunities	34.9	38 min

CAMP WOODLAND UNIT ROSTER

Troop/Pack/Crew #: _____ Cabin or Tenting Site: _____ Dates Attending: _____
 Council: _____ District: _____ Unit Leader in charge & phone #: _____

Youth's Full Name	Remarks	Youth's Full Name	Remarks
1		16	
2		17	
3		18	
4		19	
5		20	
6		21	
7		22	
8		23	
9		24	
10		25	
11		26	
12		27	
13		28	
14		29	
15		30	
Adult's Full Name (Please indicate First Aid trained leader)		Unit Leader Signature: _____ Date: _____	
1	8	Comments:	
2	9		
3	10		
4	11		
5	12		
6	13		
7	14		

MUST BE TURNED IN TO THE CAMPMASER AT CHECK IN

CAMP WOODLAND UNIT SURVEY

Thank you for staying at Camp Woodland. In order to serve you better on your next visit, please take a few minutes to complete this brief summary of your stay. Be sure to turn it in at the Trading Post as you check out.

Date: _____

Cabin / Area utilized: _____

- ☐ Did you visit the William Hillcort Museum while in camp? ____ Yes ____ No
 - ☐ If you visited the museum, what was the best part?

- ☐ Did you hike any of the trails in Camp? ____ Yes ____ No
 - ☐ If yes, which area did you hike? _____
 - ☐ How was the condition of the trails? _____
- ☐ Did you utilize any other activities offered by the Camp (such as snowshoes)? ____ Yes ____ No
 - ☐ If yes, which ones? _____
 - ☐ Did you enjoy it? ____ Yes ____ No
 - ☐ If no, why not? What can we do to improve it? _____
 - ☐ What other activities would you like to see offered in Camp? _____

- ☐ On a scale of 1 to 5, how would you rate the services you received for:
 - ☐ Camping reservations _____
 - ☐ Check-in / check-out and Camp Master interaction _____
 - ☐ Trading post _____
 - ☐ Activities (such as snowshoeing) _____
 - ☐ What can we do to improve that rating? _____
- ☐ On a scale of 1 to 5, how would you rate your overall Camp experience? _____
- ☐ Do you have any other suggestions for Camp Woodland improvements? _____

- ☐ Will you use our Camp again next season? ____ Yes ____ No ____ Not Sure

LONGHOUSE COUNCIL, BSA

CAMP WOODLAND

The Cassidy Lean-To Site is accessible from "Jack's Trail". The trailhead is just west of Ullman Cabin.

ADDRESS
491 KIBBE LAKE ROAD
CONSTANTIA, NY 13044

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